



HILLCREEK HOA CLUBHOUSE RENTAL POLICIES

1. WHO CAN RENT THE CLUBHOUSE

- HILLCREEK Homeowners, Current with HOA Dues only.
- Outside organizations of which the Homeowner is a member. (Homeowner must always be present during rental).

2. CLUBHOUSE RENTAL INCLUDES

- Clubhouse and Patio area only, Swimming Pool, Tennis Courts and Exercise room are not included.
- Rental for personal use by a homeowner is \$200.00 with a \$50.00 refund if left clean and undamaged.
- Rental for organizational use with a Homeowner Host is \$300.00 with a \$50.00 refund if left clean and undamaged.

3. SAFTY REGULATIONS

- According to the Augusta Fire Department, Legal Occupancy is 75.
- Smoking is not allowed anywhere in the Clubhouse.
- No outside door or hallway can be blocked in any way.
- No open flames allowed inside of the Clubhouse.

4. CLUBHOUSE EQUIPMENT

- (4) - 5' White Round Folding Tables
- (8) - 8' White Rectangular folding Tables
- (1) - 7' White Rectangular Folding Table
- (1) - 7' White Rectangular Table folded in ½ .
- 62 White plastic folding chairs
- Kitchen w/ Dishwasher, Stove, Refrigerator.

5. PARKING

- Parking is limited. Homeowners have priority when using the pool, tennis courts and exercise room.
- Parking on the grass is not permitted as this could damage our sprinkler heads. If so, you are responsible for the cost to repair.

6. ClubHouse Care

- Do not put nails or tape anywhere in the clubhouse.
- Do not hang anything from the chandeliers.
- Place furniture back In place as you found it. (see bulletin board)

CLUBHOUSE RENTAL PROCEDURES

1. Call Clubhouse coordinator for date availability
2. Return your application and check, insert it into the clubhouse mail slot, located in hallway past the exercise room
3. Your Confirmation Code, to get into the clubhouse, will be provided in a text message, email or a confirmation sheet, 24 hrs. prior to your event.
4. Your Clean Up Check List will be attached to your Confirmation Code Sheet or posted on the Bulletin Board inside of the Clubhouse.
5. Return your clean up check list to the clubhouse mailbox or place it underneath the Clubhouse office door
6. After receiving your Clean Up Check List, your refund will be processed and mailed to you, provided the Clubhouse was properly cleaned and there was no damage.

**** Press the Lock Icon on the keypad to lock up****

Grand Room



Library



Kitchen



